



An applicant who has been refused a Licence to Practice by the College may appeal the decision by way of an internal appeal process.

Scope

This policy applies to any applicant whose Application for Registration or Licence renewal has been deemed ineligible or denied by the College.

Definitions

Ineligible An Application for Registration shall be deemed ineligible where the applicant does not satisfy the minimum eligibility requirements to be issued a Licence to Practice.

Denied An Application for Registration is considered denied where there is sufficient evidence that the applicant should not be licensed due to a failure to meet the College's expectations of good character and governability, quality or competency standards.

Policy

A request for an internal appeal on a licensing decision rendered by the College may be submitted by an applicant who has been deemed ineligible or considered denied.

A request for an internal appeal must be submitted to the College in writing via a College approved form within 30 days of receiving the College's initial decision. Documentation to support the appeal request must be submitted by the applicant to the College to ensure a fair and thorough review.

The appeal request shall be reviewed by a delegate(s) appointed by the College. A written decision shall be provided to the applicant upon completion of the review.

All fees associated with the internal appeal are the responsibility of the applicant and can be found in the year's current fee schedule. Associated fees shall only be refunded to the applicant should the original licensing decision be varied or overturned in favour of the applicant.

An applicant aggrieved by a refusal of the College to register that person may, within 30 days after receiving notice of the refusal, appeal to a judge of the Supreme Court of Newfoundland and Labrador.

References

[Medical Act, 2011](#) – Section 22.1 and 23

Document History

Approved by the Council of the CPSNL	May 22, 2025
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