

Items Required to Complete the 2024 Licence to Practice Medicine Renewal Application

- Login credentials for the College's [Physician Portal](#)
 - **There are separate login credentials for Physician Licence to Practice Medicine and Professional Medical Corporation accounts.**
- Confirmation of Sponsorship
 - If you hold a Provisional Licence, confirmation of sponsorship must be received directly from Newfoundland and Labrador (NL) Health Services before your licence will be renewed.
- Professional Liability Coverage Information
 - You must hold continuous professional liability coverage for the duration of your licence, unless you hold Non-Practicing status.
- National Certifying College number and status for Continuing Professional Development (CPD) purposes
 - College of Family Physicians of Canada (CFPC) or Royal College of Physicians and Surgeons of Canada (RCPSC).
- Membership information with the Newfoundland and Labrador Medical Association (NLMA)
 - You must be a member of the NLMA within 30 days of licence renewal, in accordance with the *Medical Act, 2011 s. 24(3)*.
- Certificate of Professional Conduct (CPC)
 - If you practiced medicine outside Newfoundland and Labrador in the 12 months prior to the renewal of your licence, a CPC is required from each of the jurisdictions in which you practiced.
 - If this applies to you, receipt of your CPC(s) is required before your licence will be renewed. As it may take several weeks for other jurisdictions to provide a CPC to the College, please make the request(s) as soon as possible. The College will accept CPCs issued October 16, 2023, or later for the 2024 licence renewal period.
- Valid Credit Card
 - Visa or MasterCard.