



# 2024 LICENCE RENEWAL

## Notice to College Members

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October 16, 2023

Under the *Medical Act, 2011*, a Licence to Practice Medicine and a Professional Medical Corporation (PMC) Licence expire January 15 each year, unless renewed prior to expiration.

Please ensure the College has a valid and current email address on file to receive instructions to complete your 2024 licence renewal application. If you do not intend to renew your licence, please notify the College at [renew@cpsnl.ca](mailto:renew@cpsnl.ca).

### Important Dates:

- November 1:** 2024 licence renewal period begins for Licences to Practice Medicine and PMC licences  
**December 2:** Administrative penalties applied for licence renewal applications submitted after December 1  
**January 16:** Annual licences expire if not renewed by January 15

### 2024 Key Application Changes and Highlights:

#### Licence to Practice Medicine

- Virtual Care
  - To help the College better understand current trends in health care delivery, a question regarding the percentage of your practice delivered virtually has been added to the licence renewal application.
- Non-Practicing Status
  - Physicians renewing with a Non-Practicing status will maintain their Non-Practicing status. If you plan to return to practice, you must first contact the Licensing and Registration Department at [licensing@cpsnl.ca](mailto:licensing@cpsnl.ca).

- Atlantic Registry
  - If you are on the Atlantic Registry with the College of Physicians and Surgeons of Newfoundland and Labrador as your home College, you will automatically renew on the Atlantic Registry as part of the licence renewal process and the \$500 Atlantic Registry fee will be billed along with the Licence to Practice Medicine renewal fee. You will remain on the Atlantic Registry unless you request to opt-out or no longer meet the requirements of the Atlantic Registry.
  - If you are on the Atlantic Registry with the College of Physicians and Surgeons of Newfoundland and Labrador as your home College, you will not be required to request a Certificate of Professional Conduct (CPC) from the Atlantic jurisdictions if you practiced medicine in the Atlantic jurisdictions in the 12 months prior to the renewal of your licence. You must, however, still declare it on your licence renewal application if you practiced there.
  - If you are not currently on the Atlantic Registry, you cannot opt-in as part of the licence renewal process. Please contact the Licensing and Registration Department at [licensing@cpsnl.ca](mailto:licensing@cpsnl.ca) for further information.
- Sponsorship
  - If you hold a Provisional Licence, your Licence to Practice Medicine is subject to continuous uninterrupted sponsorship by Newfoundland and Labrador (NL) Health Services for the duration of the licence for which you are applying.

While confirmation of sponsorship must be received from NL Health Services before your licence will be renewed, in an effort to streamline the licence renewal process and to reduce administrative burden to renewing physicians, an acknowledgment regarding sponsorship has been added to the licence renewal application eliminating the requirement for individual confirmation of sponsorship forms. Individual sponsorship forms will still be required for renewing physicians that are being sponsored for dates other than January 16, 2024, to January 15, 2025.

#### **PMC Licences**

- There are no changes or highlights to the PMC licence renewal application.

#### **Licence Fees:**

- At its September 9, 2023, meeting, College Council approved the Licence to Practice Medicine fee of \$2,300.00 and PMC Licence fee of \$300.00.

**If you have any questions regarding the 2024 Licence Renewal, please refer to the [2024 Licence Renewal](#) section of the College website.**

*This and all other Notices can be viewed on our website at [www.cpsnl.ca](http://www.cpsnl.ca) > News*

All College communication to its members will be by email. It is a professional obligation for College members to read all College communications.