



## By-Law 3: Registers

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The types of registers to be kept by the CEO and Registrar and the maintenance, form and contents of these registers, made pursuant to paragraph 15(1)(e) of the *Medical Act, 2011* (the "Act").

#### 1. College Register

- (1) The CEO and Registrar shall keep a College Register, upon which shall be entered the information set out in subsection (2), for every person registered on:
  - (a) the medical register, pursuant to s. 18 of the *Act*;
  - (b) the provisional register, pursuant to s. 19.1 of the *Act*;
  - (c) the associate register, pursuant to s. 19.2 of the *Act*;
  - (d) the clinical assistant register, pursuant to s. 19.3 of the *Act*; and
  - (e) the education register, pursuant to s. 20 of the *Act*.
  
- (2) The following information will be included on the College Register for each registrant:
  - (a) Full Name
  - (b) Licence or Registration Number
  - (c) Register Type
  - (d) Type of Practice
  - (e) Licence Status
  - (f) Practising Status
  - (g) Practice Mailing Address
  - (h) Practice Telephone Number (if applicable)
  - (i) Licence History
  - (j) Undergraduate Medical Education
  - (k) Certifications obtained from the College of Family Physicians of Canada and the Royal College of Physicians and Surgeons
  - (l) Current Licence Restrictions

- (m) Regulatory Actions
  - (i) A list of all cautions/counsels issued by the College pursuant to s. 44(6)(a) of the *Act* for the previous 3 years.
  - (ii) A list of all settlement agreements entered into through the alternative dispute resolution process outlined in s. 44(1)(a) of the *Act* for the previous 10 years and a summary of the settlement agreement, if publishing a summary formed part of the agreement.
  - (iii) A summary of any discipline finding which was published pursuant to s. 50(2) of the *Act* or s. 44(3) of the *Medical Act, 2005*, for the previous 10 years.

**2. Corporate Register**

- (1) The CEO and Registrar shall keep a Corporate Register, in which shall be entered the information set out in subsection (5) for every professional medical corporation registered according to the provisions of the *Act*;
- (2) The following information will be included on the Corporate Register:
  - (a) name of the professional medical corporation
  - (b) corporation number
  - (c) date of incorporation
  - (d) corporation address
  - (e) the names and practice address of the directors of the corporation
  - (f) licence status of the corporation

**3. Maintenance of the Registers**

- (1) The College Register and the Corporate Register shall be maintained by the CEO and Registrar and the information contained on these registers shall be made available to the public upon reasonable notice.
- (2) The CEO and Registrar may maintain an electronic version of one or more of the Registers on the College’s website.

**Document History**

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